

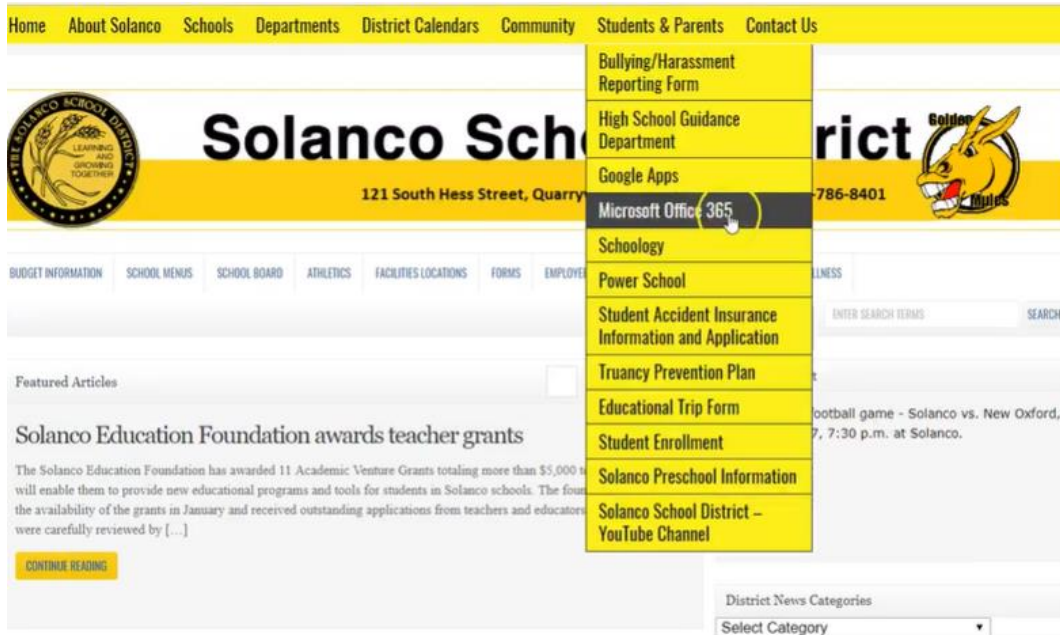
Accessing Email through Microsoft Office 365:

First open an internet browser on an internet connected device.

Travel to the Solanco School District website.

Click on Students & Parents tab at the top of the page.

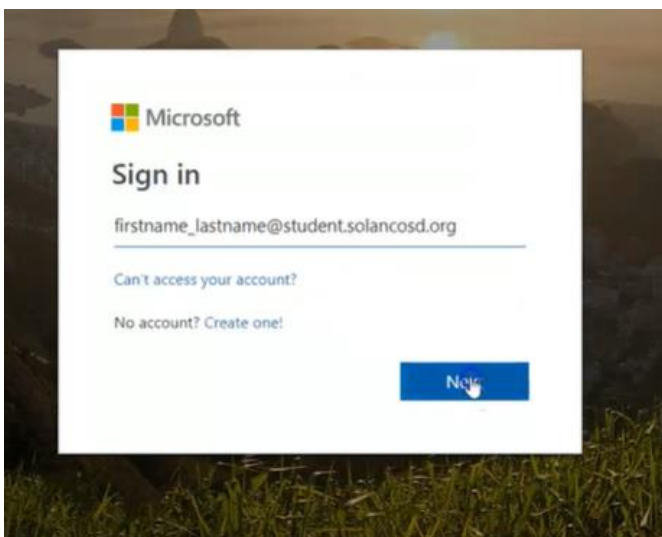
Click on Microsoft Office 365.



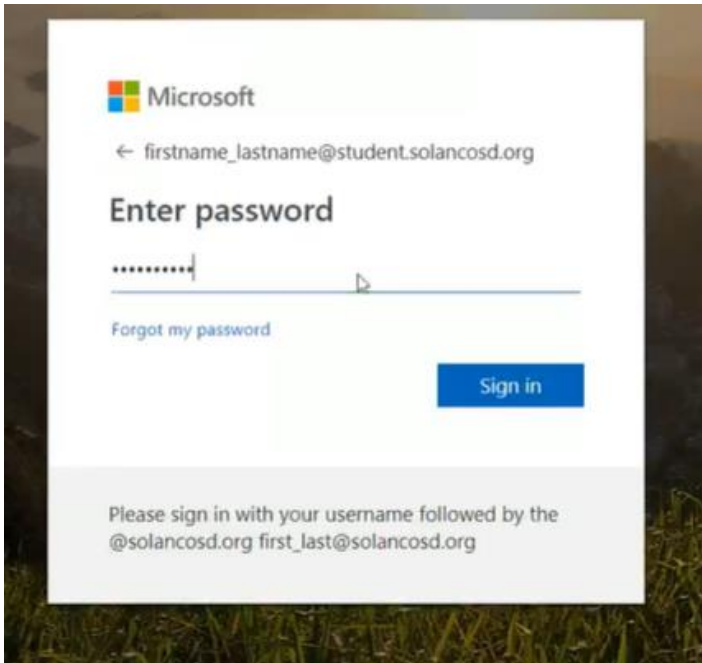
Once on the page it asks to you log in type in your email address.

Your email is firstname_lastname@student.solancosd.org

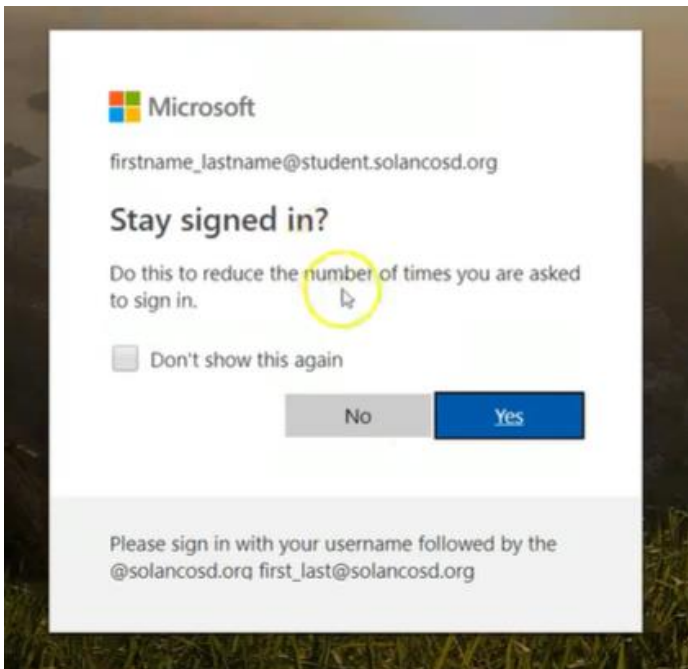
Now Click next.



Now enter your Password- it will be the same one you used to log in to a computer at school.



It will ask you to stay signed in. Then click next.

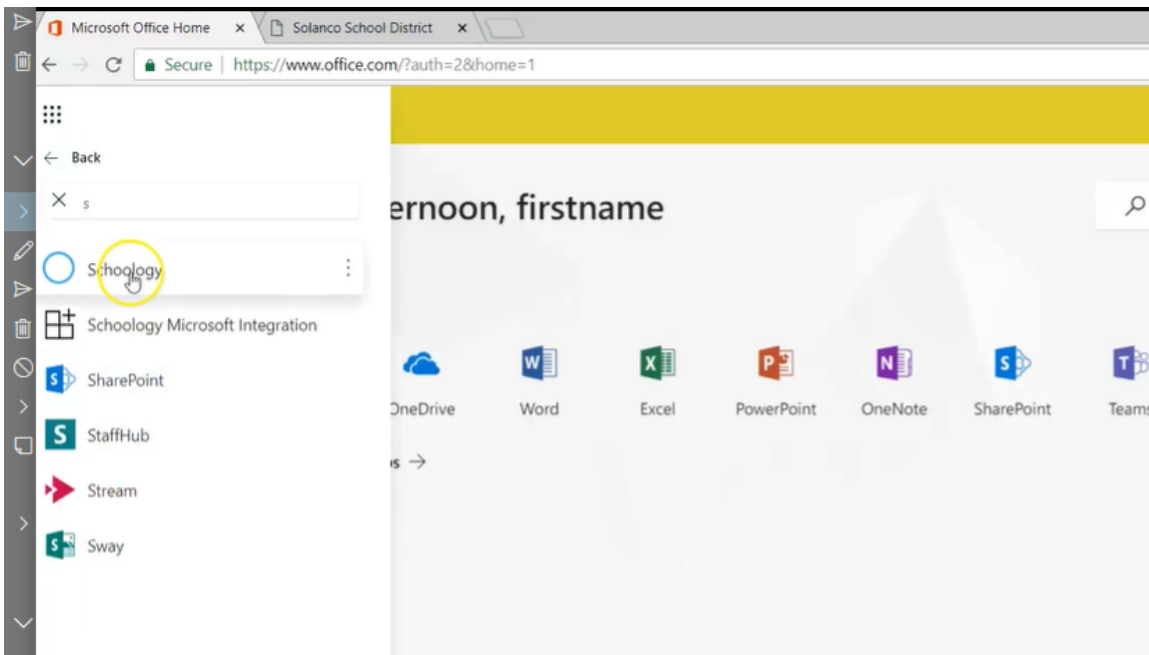


Once logged in to 365 you can pick Outlook and check your email.



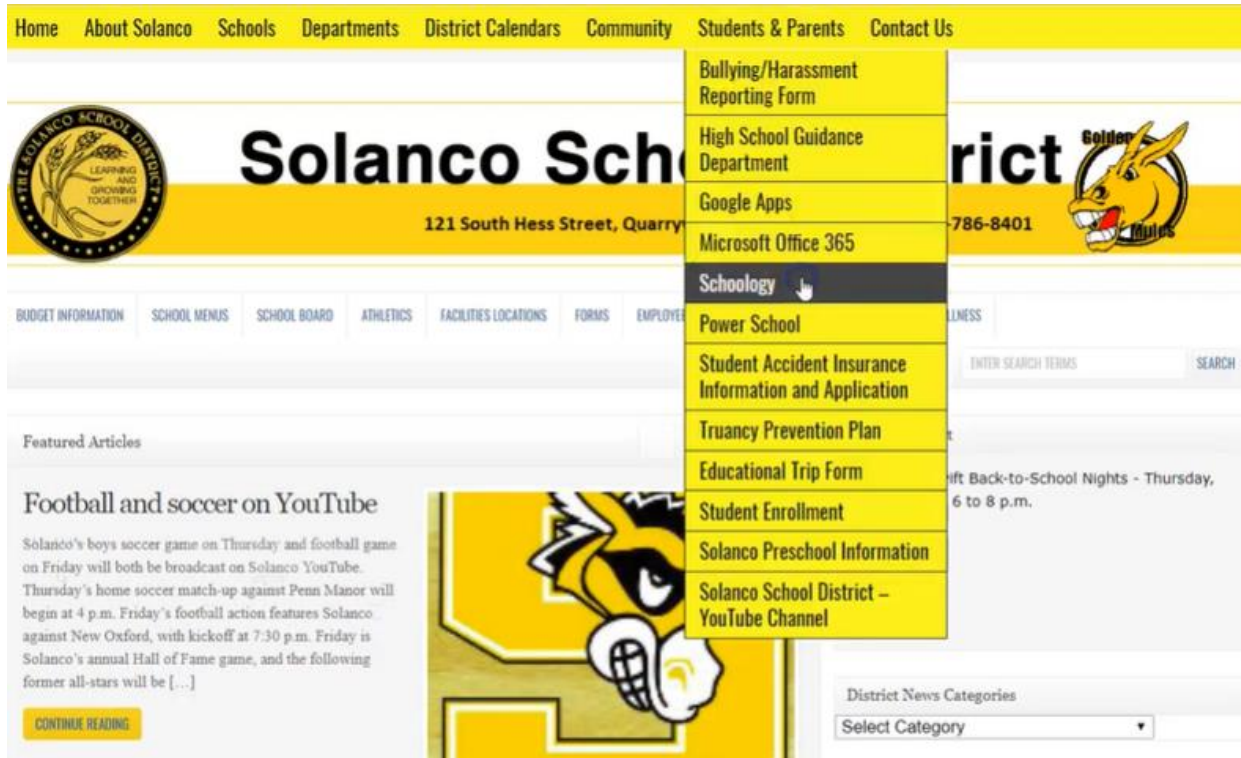
This is all web-based and you can use it anywhere.

If you click on the waffle in the left hand corner it will give you more options one of which is Schoology.



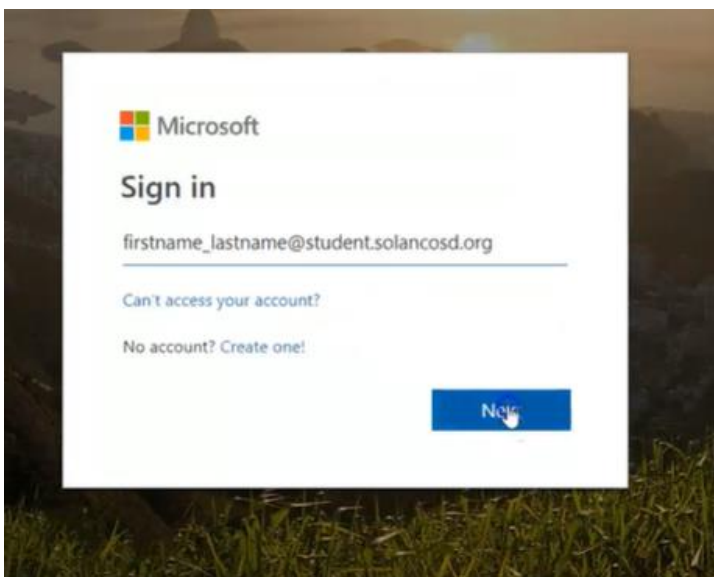
Direct Schoology Access:

First open an internet browser on an internet connected device.
Travel to the Solanco School District website
Click on Students and Parents tab at the top. Click on Schoology.

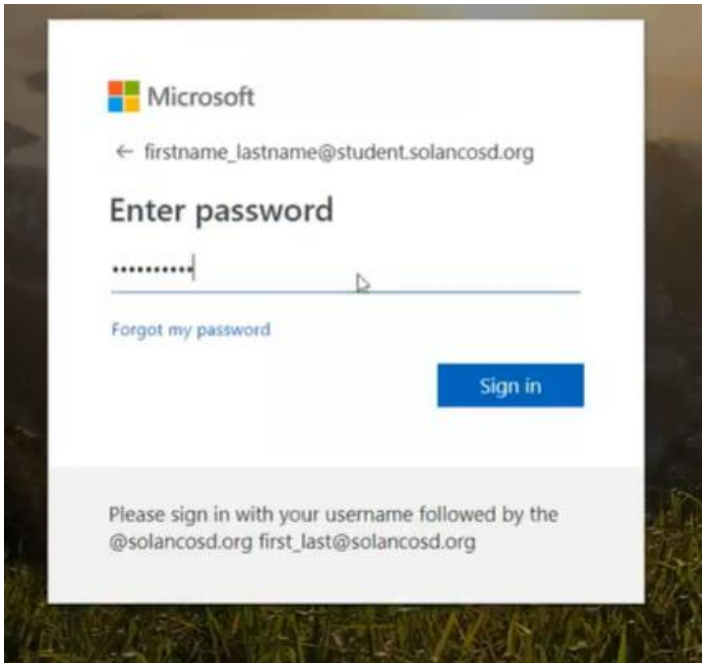


The screenshot shows the Solanco School District website. The top navigation bar includes links for Home, About Solanco, Schools, Departments, District Calendars, Community, Students & Parents, and Contact Us. The main header features the Solanco School District logo, the name "Solanco School District", the address "121 South Hess Street, Quarry", and the phone number "786-8401". A dropdown menu is open under the "Students & Parents" tab, listing various services: Bullying/Harassment Reporting Form, High School Guidance Department, Google Apps, Microsoft Office 365, **Schoology** (highlighted with a mouse cursor), Power School, Student Accident Insurance Information and Application, Truancy Prevention Plan, Educational Trip Form, Student Enrollment, Solanco Preschool Information, and Solanco School District - YouTube Channel. Below the header, there are sections for "Featured Articles" (with a link to "Football and soccer on YouTube") and "District News Categories" (with a "Select Category" dropdown).

Once on the page it asks to you log in type in your email address.
Your email is firstname_lastname@student.solanco.org



Now enter your Password- same one you used to log in to the computer at school.



If you have any difficulties, please call your school or send questions to the following email:

studentsupport@solancosd.org

Thank you!